

Supplier Requirements

- A) As applicable and appropriate, Advanced Circuits Inc., or its Customers have the right to verify that materials, processes, products and services to be provided for incorporation into product or subcontracted activities conform to relevant technical data such as specifications, drawings, process requirements and work instructions. Suppliers shall demonstrate the ability to meet capabilities outlined by Advanced Circuits, our Customers, and Statutory/Regulatory agencies.
- B) Advanced Circuits Inc., shall provide the approval of products and services requested, methods, processes and equipment used to fulfill this contract.
- C) The supplier shall provide training so that competence, including any required qualifications of persons if documented and available for review upon request.
- D) Interaction/communication with Advanced Circuits should be in writing and should occur in a timely manner. If stated requirements cannot be met contact Advanced Circuits Procurement immediately.
- E) Supplier performance shall be monitored and appropriate actions taken when requirements are not being met, which could include corrective action and/or disqualification.
- F) Advanced Circuits Inc., and/or its customers have the right to perform verification/validation activities at the supplier's premises.
- G) Advanced Circuits Inc., and/or its customers must approve any design and/or developmental control prior to production.
- H) Advanced Circuits Inc. will flow down any special requirements, critical items or key characteristics for the product or service needed. If any special requirements, critical items or key characteristics cannot be met the supplier must notify Advanced Circuits immediately.
- I) Advanced Circuits, Inc., has the right to request documentation to support the testing, inspection and verification of purchased product or services. Certificates of Conformance and/or Analysis must have the product identification, applicable specifications and revisions and must be signed, titled and dated.
- J) Advanced Circuits Inc. must approve in writing the use of statistical techniques for product acceptance and must be provided with the related instructions for acceptance.
- K) Advanced Circuits Inc., requires suppliers to:
 - a. Implement and maintain a Quality Management System that is compliant to ISO 9001, AS9100 or any other documented QMS.
 - b. Use customer-designated and/or approved external providers. Flow down requirements shall be made available to all suppliers in the supply chain.
 - c. Notify Advanced Circuits Inc. of any nonconforming processes, products or services and obtain written disposition approval from Advanced Circuits Procurement.
 - d. Prevent the use of counterfeit parts from entering the supply chain.
 - e. The supplier shall notify Advanced Circuits Inc. in writing of any changes to processes, products or services, including changes of their external providers or location of manufacture. The supplier must obtain Advanced Circuits approval for such changes.
 - f. The supplier shall flow down all of Advanced Circuits Inc. and/or our customers requirements.
 - g. The supplier shall provide test specimens for verification and investigation activities upon request.
 - h. The supplier shall retain all records pertaining to each purchase order contract for a minimum of 5 years and shall completely destroy the document upon disposition.
- L) The supplier shall ensure that persons performing work under contract are aware of:
 - a. Their contribution to product and service conformity.
 - b. Their contribution to product safety.
 - c. The importance of ethical behavior.
- M) Advanced Circuits Inc., must approve any change of contract prior to the work being completed.
- N) Additional requirements, as applicable, will be attached to the purchase order.